



Utkrisht Mahavidyalya

GOVT. DEGREE COLLEGE THEOG

DISTRICT SHIMLA, HIMACHAL PRADESH

Prospectus

2025-26



ADMISSION, VACATION & EXAMINATION SCHEDULE

Activity	Time Period	Days
Submission of Admission Forms	01-06-2025 to 19-06-2025	19
Pre-admission counselling of students	12-06-2025 to 19-06-2025	08
Display of 1 st Merit List	20-06-2025 (up to 5 pm)	
Fee to be deposited	21-06-2025 to 23-06-2025	3
Display of 2 nd Merit List	24-06-2025 (up to 3 pm)	
Fee to be deposited	25-06-2025 to 27-06-2025	3
Orientation of 1 st year Students	28-06-2025 to 30-06-2025	3
Admission of 2 nd & 3 rd Year students on "Roll On" basis	01-06-2025 to 19-06-2025	19
Fee to be deposited	12-06-2025 to 23-06-2025	12
Post Admission Counselling	24-06-2025 to 30-06-2025	7
Regular Teaching	01 July to 15 March of next year excluding vacation period	
	Total Teaching Days	180
Vacation Schedule		
Summer Vacation	18-05-2025 to 11-06-2025	25
Diwali Break	Two days before and two days after Diwali	5
Winter Vacation	01-01-2026 to 04-02-2026	35
	Total Vacation Period	65
Examinations	16-03-2026 to 10-05-2026	
Evaluation of Answer Scripts	7-04-2025 to 17-05-2025	
Result of all UG classes	Up to 30-06-2025	-

Note: The Executive Council of *Himachal Pradesh University, Shimla* (vide letter number 7-1/2024- HPU (Acad.) dated 2 April 2024 issued by the Academic Branch of HPU) has approved to adopt the **UGC Guidelines on Curriculum and Credit Framework December 2022, under NEP 4-Years Undergraduate Program** for its implementation in the University and its affiliated/maintained colleges from the Academic Session 2025-26.

As and when the notification of its implementation in the affiliated colleges of the State is issued by the *Directorate of Higher Education*, Himachal Pradesh, the corresponding framework shall be applicable to the students of 1st year w.e.f. academic session 202-26 and the copy of its notification and nomenclature/framework shall be uploaded on the website of the college along with a corrigendum. All the students of the college, especially 1st year students, are exhorted to periodically browse the college website for latest information.



From the Principal's Desk...

“The highest education is that which does not merely give us information but makes our life in harmony with all existence”

Gurudev Rabindranath Tagore

Dear Students,

Warm and hearty welcome to all in the new Academic Session 2025-26!

Education is a tool to nurture and refine human beings. It should give both knowledge and wisdom. It is a powerful instrument in awakening the minds and sensibilities of students- inspiring them to think critically, feel deeply and act responsibly. Govt. Degree College, Theog firmly upholds this ideology and strives to provide a congenial and nurturing atmosphere to the students. The institution, established in 1998, has cultivated numerous generations of educated, responsible, and entrepreneurial individuals. Around 1100 students from surrounding areas seek admission to this college every year rather than travelling 32 kilometers to the state capital Shimla, which serves as an indication to the quality of education provided. Seventeen subjects are offered across the three primary disciplines of Arts, Science, and Commerce at the college. The institution imparts holistic education by nurturing intellectual, emotional, social, moral and spiritual dimensions of each student's growth and development. The college has active units of NSS, NCC, Rangers & Rovers, Road Safety Club, Eco Club, and the Red Ribbon Club. These units are highly engaged in organizing a wide range of activities throughout the year. From community service initiatives, awareness campaigns, and blood donation drives to environmental conservation programs and road safety awareness, students have numerous opportunities to participate and contribute to society.

Students have the opportunity to participate in various sports, including basketball, cricket, kho-kho, kabaddi, athletics, and chess, among others. These events are organized at multiple levels: inter-class competitions within the college, inter-college tournaments with other institutions, inter-university championships, and national events providing students with a platform to showcase their talents and compete at higher levels. With a perfect amalgamation of competent and dedicated faculty members, supportive administrative staff and best infrastructure we aspire to transform you not only to successful but responsible individuals.

My dear young souls, time that is lost is irretrievable. You are entrusted with the dual obligation of not only demonstrating your capabilities, realizing your aspirations, and making your parents proud, but also aiding in the development of the nation. A prudent balance between work and leisure therefore seems optimal. College life's newly acquired independence would provide access to a multitude of opportunities, both positive and negative; thus, the decision you make would determine the course of your life. A good education can change anyone and I, as the head of the institution assure you that your journey with us will be enriching, empowering, and truly transformative.

To all, I extend a heartfelt welcome to this esteemed institution once more and wish that you touch the zenith of excellence on your scholarly journey that lies ahead.

Dr Bhupinder Singh Thakur

The college actively encourages students to engage in a wide array of sports activities throughout the academic year, fostering both physical fitness and team spirit.



To participate in nation building through creation of competent, wise, and just human resource. A nation is its people. We, our students, our teachers, our staff, our families, our community are responsible for how our nation will live and grow. As an institution of higher learning, our responsibility in nation building is as big a challenge as it is our pride. Our vision is to concentrate our limited resources towards three-way development of our students-build academic and professional competence, inculcate wise thinking, and inspire an ethical and just way of life. The competence sought is not merely an end to professional or academic achievements, or even employment skills, but is rather a means to inculcate an attitude of pursuing mastership of any situation faced in life. The wisdom aspired transcends the mere ability to make prudent choices; it envisions a centered mind, aware, and in control of its environment. Righteousness and equity is what our just human resource starts with, and goes on to build a creed of humanist ethos and empathetic co-existence. The teaching and non-teaching personnel lead the students in these pursuits with example, who shall then, it is hoped, like honeybees, pollinate their families and communities with these values. Our students, such empowered, we are confident, whichever turf they hold in the society -academic, industrial, professional, governance or domestic - shall prove to be assets to this nation.

To impart inclusive education aimed at developing intellect and life skills befitting responsible citizens with global competence and cultural consciousness. We at Government College Theog proudly bear that mission with a commitment towards equitable opportunities for higher education and an enabling learning environment to the students from varied social, economic, and physical situations drawn from our vast, preeminently rural and semi-urban, constituency. The mind is the ground, the wisdom, the trees that the ground begets, and our actions, the fruits that the trees bear. Our students are our nursery that we tend with hope and nourish with knowledge, for the wisdom to take deep roots, which then branches out, blooming with the fruits of skill and competence. This makes our students a proud and a valuable human resource for our nation while enrooting in them capacities for sequestering new knowledge, learning new skills, and seamlessly integrating with the globalized world.



MEET THE STAFF

S. No	Name	Designation	Subject
1	Ms. Anita Rathour	Associate Professor	Sociology
2	Dr. Vinay Mohan Sharma	Associate Professor	English
3	Mr. Vikrant Gautam	Assistant Professor	Physical Education
4	Dr. Nidhi Dhadwalia	Assistant Professor	Zoology
5	Dr. Pooja Dulta	Assistant Professor	English
6	Dr. Neeraj Sharma	Assistant Professor	Commerce
7	Dr. Yesh Desh Dulta	Assistant Professor	Physics
8	Dr. Raksha Kalta	Assistant Professor	English
9	Dr. Mohinder Rathour	Assistant Professor	Music(V)
10	Ms. Rashika Sharma	Assistant Professor	Geography
11	Dr. Rajender Prakash	Assistant Professor	Botany
12	Dr. Satish Kumar	Assistant Professor	Economics
13	Dr. Satya Narain Snehi	Assistant Professor	Hindi
14	Dr. Vikas Nathan	Assistant Professor	Chemistry
15	Ms. Ritika Panjta	Assistant Professor	Commerce
16	Dr. Bavita	Assistant Professor	Hindi
17	Mr. Pratibind Pandey	Assistant Professor	History
18	Mr. Basant Lal	Assistant Professor	Political Science
19	Mr. Mrityunjay Sharma	Assistant Professor	Computer Science
20	Dr. Kamlesh Kumari	Assistant Professor	Sanskrit
21	Dr. Rajesh Kumar	Assistant Professor	Geography
22	Ms. Chetna Negi	Assistant Professor	English
23	Mr. Chandresh Kumar	Assistant Professor	Mathematics
24	Ms. Anamika Ramchaik	Assistant Professor	Chemistry

S.No.		Designation
1	Sh. Munni Lal	Librarian

S.No.	Name	Designation
1	Shri. Dinesh Matta	Superintendent (Grade I)
2	Vacant	
3	Mrs Jyoti Sharma (on deputation)	Clerk
4	Shri Pritam Mehta	Sr. Lect. Asst.
5	Shri Rajesh Kumar Sharma	Sr. Lect. Asst.
6	Mrs Veena Negi	Jr. Lect. Asst.
7	Mrs Sulochana Devi (on deputation)	Peon
8	Mrs Indra Devi	Peon
9	Mr Bittu Kumar	Peon

GOVERNMENT DEGREE COLLEGE, THEOG

An Overview

The scenic mountain town of Theog is situated at an hour's drive from Shimla, the capital of Himachal Pradesh. The NH-22 meanders and climbs up the hill ranges, covering a distance of 32 kms from Shimla, before it reaches this eye-catching locale. The town has a population of about 9000 and the main occupation of the natives is agriculture/horticulture. The magnificent vista of snow-clad Himalayas provides a majestic background to the town. The crisp mountain air is scented with pine and cedar, which abound in the area. In this poetic setting, at the highest point of the town, atop 'Chundu Hill', is situated the temple of learning, the Government Degree College, Theog.

The college was established in 1998, vide Notification No EDN-A-Chha (15)-13/97 dt 11-12-97 of the Government of Himachal Pradesh, as a co-educational institution. The first academic session commenced in the year 1999 with admissions to the first year of the three-year degree course. Teaching commenced with a modest strength of about 100 students. The Science and Commerce Faculty were introduced in the session 2002-03. Today, the college has about 1100 students on its rolls. The college has been a great boon for the girls living in Theog and its surrounding areas. Earlier parents were reluctant to send their daughters to the far-off colleges at Shimla. Theog College has been a blessing for them and has really improved female literacy in this region. The fledgling college started functioning in the building of a former primary school. The college has been assessed and accredited by NAAC with Grade 'B'. The imposing facade of the present complex and related infrastructure came up in 2006. The college has an adequate number of classrooms, one common room for girls, science laboratories, one language laboratory, one conference hall and two computer laboratories having internet facilities. The campus is Wi-Fi enabled. The college library is very well-stocked and includes a large reading room with computer facility. The college has always worked towards the all-round development of its students and lays special emphasis on sports and extracurricular activities. Some add-on/self-financing/skill courses are also planned as soon as Government approval is received.

Recently, Government College Theog celebrated its Silver Jubilee year. The institution takes pride in shaping the raw and energetic youth into educated and responsible citizens. The steadfast objective of this institution of higher learning is to impart quality education, with the constant efforts of its dedicated faculty.

NEW CHOICE BASED CREDIT SYSTEM (CBCS) COURSES OF STUDY

Note: Executive Council of Himachal Pradesh University has approved the adoption of New CBCS of UGC on 30/05/2016 from 2016-17 academic session and adoption of Annual System w.e.f. 2018-19.

Advantages of the Choice Based Credit System (CBCS):

- Shift in focus from the teacher-centric to student-centric education.
- Student may undertake as many credits as they can cope with (without repeating all courses in a given semester if they fail in one/more courses).
- CBCS allows students to choose inter-disciplinary, intra-disciplinary courses, skill-oriented papers (even from other disciplines according to their learning needs, interests and aptitude) and more flexibility for students).
- CBCS makes education broad-based and at par with global standards.
- CBCS offers flexibility for students to study at different times and at different institutions to complete a course (ease mobility of students). Credits earned at one institution can be transferred to another institution.

CHOICE BASED CREDIT SYSTEM (CBCS):

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective and skill-based courses. The courses can be evaluated following the grading system, which is better than the conventional marking system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions both within India to begin with and across countries. The uniform grading system will also enable potential employers to assess the performance of the candidates. To bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated some guidelines to be followed:

Outline of Choice Based Credit System:

1. Core Course: A course which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. Elective Course: Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: Elective courses which may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement: (i) Environmental Science and (ii) English/MIL Communication. These are

mandatory for all disciplines. SEC courses are value based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/MIL Communication.

3.2 Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

*** Introducing Research Component in Under-Graduate Courses**

Project Work/Dissertation is considered as a special course involving application of knowledge in solving/ analyzing /exploring a real-life situation / difficult problem. Project/Dissertation work would be of 6 credits. Project/Dissertation work may be given in lieu of a discipline specific elective paper.

Implementation:

1. The CBCS may be implemented in Central/State Universities subject to the condition that all the stakeholders agree to common minimum syllabi of the core papers and at least follow common minimum curriculum as fixed by the UGC. The allowed deviation from the syllabi being 20 % at the maximum.
2. The universities may be allowed to finally design their own syllabi for the core and elective papers subject to point no. 1. UGC may prepare a list of elective papers, but the universities may further add to the list of elective papers they want to offer as per the facilities available.
3. The number of Core papers for all Universities must be same for both UG Honors as well as UG Program.
4. Credit score earned by a student for any elective paper must be included in the student's overall score tally irrespective of whether the paper is offered by the parent university (degree awarding university/institute) or not.
5. For the introduction of AE Courses, they may be divided into two categories:
 - a) AE Compulsory Courses: The universities participating in CBCS system may have common curriculum for these papers. There may be one paper each in the 1sttwo semesters viz. (i) English/MIL Communication, (ii) Environmental Science.
 - b) Skill Enhancement Courses: The universities may decide the papers they may want to offer from a common pool of papers decided by UGC or the universities may choose such papers themselves in addition to the list suggested by UGC. The universities may offer one paper per semester for these courses.
6. The university/Institute may plan the number of seats per elective paper as per the facility and infrastructure available.
7. An undergraduate degree with Honours in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC) and 4 papers each from a list of Discipline Specific Elective and Generic Elective papers respectively.
8. An undergraduate Program degree in Science disciplines may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.

**Courses offered in BA/BSc in this college are arranged in three groups as below:
Basket of courses for Ist & IInd Year**

Group-I	Group-II	Group-III
Hindi	Political Science	History
English	Public Administration	Geography
Sanskrit	Sociology	Music(I&V)
Economics		Physical Education
Chemistry	Botany	Mathematics
Computer Science	Physics	Zoology

Basket of courses for IIIrd Year

Group-I	Group-II	Group-III
Economics	Political Science	English
Hindi	Public Administration	History
Music (I & V)	Geography	Physical Education
Sociology	Botany	Mathematics
Chemistry	Physics	Zoology
Computer Science	Sanskrit	

Note

- The candidates/applicants selecting/choosing their Core Course (DSC-I) from Group-I will select/choose the other Core Course (DSC-II) from Group-II or Group-III .
- Similarly, if candidates/applicants choose/opt their Core Course (DSC-I) from Group-II, they will choose/opt the other Core Course (DSC-II) from Group-I or Group-III
- Likewise, if applicant choose/opt their Core Course (DSC-I) from Group-III, they will choose the other Core Course (DSC-II) from Group-I or Group-II.
- In arts stream a candidate may opt only one practical and only one Language subject as core course (DSC)
- The maximum seats in each subject will be 80 in Arts faculty and 100 in Commerce.

ELIGIBILITY CONDITIONS

For 1st Year Students Minimum Percentage of Marks Required and Age Limit:

- A candidate must have passed +2 from a recognized Board/University established by Law in India with English as compulsory subject.
- Maximum age limit for admission to BA/BSc/BCom. course is 23 years for general category, 25 years for girl candidates and 24 years for SC/ST category candidates, as on the 1st of July of the year concerned.
- The Vice-Chancellor, HPU may, in exceptional cases/circumstances (to be recorded in writing), give relaxation in age up to a maximum of six months to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the Principal, and a consolidated list of all such cases will be sent for approval of the Vice-Chancellor by 31st October of every academic year.

- (iv) Relaxation in upper age limit is also available to physically disabled candidates.
- (v) Rounding off fraction of marks is permissible.

DOCUMENTS/CERTIFICATES REQUIRED AT THE TIME OF ADMISSION

- (i) Matriculation certificate for date of birth.
- (ii) 10+2 Marks sheet.
- (iii) Character certificate in original from the Head of the Institution last attended or a character certificate issued by a Gazetted Officer or the Panchayat Pradhan in the case of private candidates.
- (iv) The character certificate should have been issued within the last 6 months on the day of submission of admission form.
- v) Candidates who have passed +2 from Boards other than H.P. Board of School Education/ ICSE/ CBSE must submit equivalent eligibility certificate from H.P. Board/University.
- (vi) Original Migration certificate from School Boards other than H.P. Board, should also be submitted. Migration Certificate in original is to be enclosed with the H.P. University enrolment form.
- (vii) Students of B.A./B.Sc./B.Com.-I are required to upload one copy each of Matriculation & +2 certificate with the enrolment form/registration form.
- (viii) Certificate of SC/ST/OBC/IRDP from Magistrate Class I for those seeking relaxation in age/marks/fee concession.
- (ix) Any gap (latest) in the academic career of an applicant must be supported by a documentary evidence/affidavit as proof of his/her activities during the period of gap. If the gap is 3 years or more, the candidate will not be admitted.
- (x) HP Domicile Certificate for girl students.
- (xi) Admission without any of these documents shall be purely provisional and at the candidate's own risk.
- (xii) After provisional admission, the candidate shall deposit the hard copy of the admission form along with all the documents / certificates prescribed, failing which, the provisional admission shall be cancelled

ADMISSION PROCEDURE

1. Candidates seeking admission have to fill in the admission form available online on the college website. Students must ensure that he or she has paid the prospectus fee first before filling in the form.
2. The candidate must fill in the admission form carefully after reading all the instructions and eligibility conditions.
3. After filling in the form online, the candidate has to pay the fee online by different modes available.
4. The college has a functional Pre-Admission Counselling Committee which guides the freshly passed 10+2 students regarding the admission procedure and the choice of subjects as per aptitude and ambition. The committee functions from the college campus itself during office hours.
5. All the relevant information regarding latest notices/notifications, faculty information, links are available on the college website <https://gctheog.edu.in/>
6. Change of subject is allowed only with the permission of the Principal within 10 days of the commencement of the session. Change of faculty, i.e., from Science to Arts and vice versa is permissible only if the candidate has the required percentage of marks as specified for admission to that faculty.
7. A candidate who has passed Prabhakar examination without passing +2 examination shall not be eligible for admission to any course in the college.
8. Applicant for Second year and Third year will fill up their forms online for Roll-on-Admission only after necessary notification from University/Higher Authorities

FEE AND FUNDS PER YEAR (in Rs.)

Sr. No.	Particulars	Amount		At the time of Admission
	Government Fund	1st Year	2nd /3rd Year	
1.	Admission Fee	25.00	25.00 (Annual)	*Tuition fee Rs. 600/- (Boys Only)
2.	Tuition fee (50x 12) Boys Only	600.00	600.00 (I)	
	Total	625.00	625.00	
	H.P. University Fund (Annual)			
1.	(Subsidized Seats) (IRDP/BPL Categories)	250.00 100.00	NIL NIL	To be paid by B.A./ B.Sc./B.Com. 1st Year Students
2.	HPU Continuation Fee*	NIL	10.00	*HPU continua tion Fee for old students (B.A./B.Sc./B.Com . II, & III Year) Rs. 10.00
3.	HPU Youth Welfare Fund	15.00	15.00	
4.	HPU Sports Fee	15.00	15.00	
5.	HPU Holiday Home Fund	01.00	01.00	
	Total	131/281.00	41.00	
	College Funds (Annual):			
1.	Identity Card	10.00	10.00	*Library Security Refund within one year of his/her leaving the college
2.	College Magazine Fund	50.00	50.00	
3.	(Mid Term Test) Fund	25.00	25.00	
4.	Library Security (Refundable)	100.00	NIL	
5.	Building Fund (12x 10)	120.00	120.00	
.6	Amalgamated Fund (25x12)	300.00	300.00	
7.	Cultural Activities Fund	20.00	20.00	
8.	Medical Fund	06.00	06.00	
9.	Rovers and Rangers Fund (S & G)	60.00	60.00	
10.	NCC	10.00	10.00	
11.	Campus Development Fund	10.00	10.00	
12.	Book Replacement Fund	25.00	25.00	
13.	Furniture Repair/ReplacementFund	10.00	10.00	
14.	Computer and Internet Facility Fund	20.00	20.00	
15.	Sports Fund(20 x12)	240.00	240.00	
16.	PTA Fund	300.00	300.00	
17.	Students Aid Fund	2.00	2.00	
	Total	1,308.00	1208.00	
1.	Practical Fee (Arts)	Rs. 180.00 per subject Annual		Geog., Music, Physical Edu.
2.	Practical Fee (Science)	Rs. 240 per subject Annual		Comp. Bot., Zoo., Chem.,
3.	Practical Fee (Commerce)	Rs. 180 per subject Annual		Phy., Comp. App.
4.	Tuition fee for Girls Students	-NIL-		

RULES REGARDING THE PAYMENT OF FEE

1. Tuition fee shall be charged for 12 months (June to May) as per schedule.
2. Fees should be paid (without fine) on the dates fixed by the office for each class and notified from time to time. Delay in payment will be fined accordingly.
3. Fee, fine and other dues once paid, will not be refunded.
4. Exemption of tuition fee will be available to Himachali Girls only, subject to the production of Bonafide Himachali Certificate.
5. Disabled students with more than 40% disability will be exempted of tuition fee, subject to the production of Disability Certificate issued by a competent Medical Authority, at the time of admission.
6. After the verification and online counselling of the e-admission form, the selected students being awarded provisional admission shall be sent an online fee link. It shall be the duty of the student concerned to frequently check his/her admission portal account, email account and registered phone number for any alerts. In case the student fails to deposit the fee online within the time period given, the admission offer shall be considered cancelled and given to the student next in line as per merit of the subject

FINES AND PENALTIES

- i) In case a student does not deposit his/her dues on the dates notified, their name will be struck off the roll at the end of the month.
- ii) The name of the student shall also be struck off the rolls of the college if he/she remains absent without prior intimation/approval/permission for 6 days or more continuously.
- iii) If the name of a student is struck off, s/he must be accompanied by their parent or guardian at the time of re-admission.
- iv) Every student will have to procure No-Dues Certificate from College/Library/Concerned Science Department/N.S.S./Sports/ College Canteen/Fee Clerk etc. if they want to leave the college.
- v) The security deposit will lapse if a student does not apply for a refund of security within one year of his/her leaving the college.

ABSENCE AND OTHER FINES (Rs.)

i)	Absence Fine (Per Period)	1.00
ii)	Absence Fine (Per Practical)	3.00
iii)	Absence from MTT per paper	10.00
iv)	Late Return of Library Books (per Day)	1.00
v)	Late payment of dues (Per Day)	1.00
vi)	Re-admission Fee (First Time) (on the recommendation of teachers only)	100.00
vii)	Re-admission Fee (Second Time)	200.00
viii)	Duplicate Identity Card	20.00

Course Evaluation (Evaluation of the Students)

All courses (Core, Elective, and Skill enhancement) involve an evaluation system of students that has the following two components: -

- (i) **Continuous Comprehensive Assessment (CCA)** Accounting for 30% of the final grade that a student gets in a course; and
 - (ii) **Annual Examination** Accounting for the remaining 70% of the final grade that the student gets in a course for Arts and Commerce. For Sciences and subjects/courses where practical examinations are involved, it will be 50% in Theory, 20% in Practical and 30 % in CCA/CA.
- (i) **Continuous Comprehensive Assessment (CCA)** This would have the following components:
 - (a) **Classroom Attendance** Each student will have to attend a minimum of 75% of Lectures/Tutorials/Practical. A student having less than 75% attendance will not be allowed to appear in the Annual Examination.
- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries

- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
- Provided that an exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g., NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificates from the concerned college authorities.
- Provided further that those getting these exemptions will not be entitled to get the CCA marks for classroom attendance as given below.

Those having greater than 75% attendance will be awarded CCA marks as follows: -

75 to 79%	1 mark
80 to 84%	2 marks
85 to 89%	3 marks
90 to 94%	4 marks
95 to 100%	5 marks

- (b) **Mid-Term (Minor)Tests** There will be one mid-term test, after covering about 70% syllabus. Mid-term tests will be for 15 marks.
- (c) **Seminar/Assignment/Term Paper** The remaining 10 marks of the CCE will be awarded based on seminar/assignment/term paper etc. that the course teacher might give to the students.
- (ii) **Annual Examination** The remaining 70% of the final grade of the student in a course will be based on an end-semester/annual examination that will be for three hours duration and will be covering the whole syllabus of the course.
The registration for the Annual exam will be done online after notification by the H.P.

University, Shimla-5. The fee for the Annual exam shall be paid online.

If a student is not permitted to appear in the Annual exam due to shortage of attendance beyond the exemption limit (< 50% attendance), the candidate will repeat the year/class. A candidate failing in either one or two subjects/papers will be give compartment in these subjects/papers and will be eligible for promotion to next class. A candidate failing in three or more subjects/papers will be treated as fail in that year and must repeat the entire year.

LEAVE RULES FOR STUDENTS

- (i) A student can proceed on leave with prior permission from the subject teachers and the committee formed for the purpose, but the application should be signed by their parent or guardian.
- (ii) A teacher can sanction leave for up to 5 days while leave for more than 5 days will be sanctioned by the committee constituted for the purpose. Leave application must be submitted in the office.
- (iii) Leave on account of illness, if it is for more than 5 days, must be accompanied by a Medical Certificate/Hospital Registration Slip.
- (iv) Students who participate in various inter-college games or other competitions, will have to get their leave sanctioned & noted by the concerned subject teachers before their departure for participation. No exemption/leave will be granted during House Examination.
- (v) **Readmission:**
Students can seek re-admission only twice during the session. First re-admission will be allowed within 7 days after the name is struck off after paying fee of Rs. 100/- and fee of Rs. 200/- will be charged for the second readmission within 7 days after the name is truck off the rolls.

MIGRATION

1. No migration certificate can be issued unless the student is registered with the University. A migrating student will not be admitted to the college if the subjects/course studied by him/her previously are not available or not in combination decided by the college.
2. The migrating student must submit the following documents/information:
 - i) Lecture Attendance Statement (of all subjects offered)
 - ii) Statement of Credit earned by the student under CCA.
 - iii) Character Certificate from the Principal of the college last attended.
3. After migration has been sanctioned and notified by the H.P. University, the student must join the second college within the time stipulated by the University.
4. The admission of a student migrating from another university shall be treated as provisional and shall be confirmed when he/she produces the migration certificate issued by the university and a certificate of good conduct issued by the head of the institution last attended.
5. A student disqualified by another university shall not be given admission during the period of disqualification.

IDENTITY CARD

- (i) Identity Card is the most important document of a college student as it establishes their identity as a college student.
- (ii) It is mandatory for every student to carry their college identity card while in the college premises.
- (iii) A student without an identity card is deemed an outsider. In the event of inspection of identity card during surprise check or for any other reason, if the student is found without Identity card, he/she will be handed over to the police or as the situation may demand.
- (iv) A student is not permitted to replace their photograph on the identity card due to any reason whatsoever.
- (v) It is the personal responsibility of the student to keep their Identity card in safe custody. In case, the identity card is lost or gets misplaced, one must file an FIR to get a duplicate Identity card issued.

LIBRARY AND ITS RULES

The library caters to the needs of the students through its two-fold service, i.e., the Reading Room and the Issuance of books. It has a good collection of books and has different sections for textbooks and reference books.

The library subscribes to as many as 7 daily Newspapers, 15 Magazines and 3 Journals.

Students are encouraged to avail the library facility during college hours on all working days.

Rules

- (i) Ordinarily, 2 books are issued at a time for 14 days, but the Librarian has the right to re-call the books at any time.
- (ii) Reference books are not issued.
- (iii) Books are issued on the Library-Cum-Identity Card
- (iv) In case of loss of a book, the student will have to replace the book or pay a fine in addition to the present price of the book with the permission of the Principal.
- (v) The student is responsible for the book as soon as it is issued. In case a book is defaced/damaged in any way, the book is to be replaced by them.
- (vi) Library-Cum-Identity Card will be issued by the Librarian at the time of admission.

DISCIPLINE AND CONDUCT

The Principal and the members of the teaching staff have the power to take disciplinary action against students indulging in reprehensible acts, which may lead to imposition of fine, suspension or expulsion from the college. The following acts come within the ambit of indiscipline and misconduct.

- i) Ragging in or around the college campus.
- ii) Damage to college property that includes defacement of walls, black boards, and damage to furniture (breaking windowpanes, plucking flowers, removing notices, tempering with electrical/water fittings etc. is also a violation of discipline).
- iii) Loitering around in the campus or corridors during vacant periods causing disturbance to teaching work.
- iv) Putting up notices on the College Notice Board without proper authorization by the college authorities.
- v) Smoking, chewing of tobacco/gutkha, using of cell phones, and plying of vehicles within the college premises is strictly prohibited and any infringement may entail a fine of Rs. 100/-
- vi) **The Director of Higher Education H.P. vide letter no. EDN-HE (21) B (15)/2017-V has directed that the use of Mobile Phones in the classrooms and campus of Educational Institutions will not be allowed. A particular zone will be fixed by the college authority within the campus where students will be able to use their cell phones.**

ANTI-RAGGING

All students are hereby cautioned that **ragging is a criminal offence**. "Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or by conduct, which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies from any mental disturbance or torture created thereby. Any person who aids or encourages such an action shall also be guilty of ragging."

Ragging in and around the college/hostel campus or on roads/approaches leading there to, is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged **under Rule 22.17 (a) (b) (c) of H.P. University** to expel the guilty student(s) from the college/hostel and to report the matter to the police as ragging amounts to criminal offence as per the recent judgement of the Hon'ble Supreme Court of India, Hon'ble H.P. High Court and the Govt. of H.P.

PUNISHMENTS

THE STUDENTS INDULGING IN RAGGING WILL BE PUNISHED As Per LAW WITH:

1. Cancellation of admission and withholding/withdrawing scholarship and any other benefit.
2. Debarring from appearing in any test, examination, or any other evaluation process.
3. Debarring from representing the institution in any national or international tournament, youth festival etc.
4. Suspension from college and consequent debarring from admission to any other institution.
5. Fine up to Rs. 50,000/- or imprisonment up to 3 years or both.

All the students admitted to the college shall be deemed to have given the following undertaking:

"I have gone through the rules and regulations regarding ragging and discipline of the university/college, and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and that if am found guilty of such offences as are covered under these rules, I will have no claim against the order of rustication/expulsion from the college."

NOTICE BOARD / WEBSITE

All the students must scan the college NOTICE BOARD and the college website frequently to keep themselves aware of the latest happenings in the college. All important notices shall be uploaded here only.

EXTENSION ACTIVITIES

1. College Students' Central Association (CSCA)

Every year CSCA is constituted as per the notification by Himachal Pradesh University, \ Shimla -

5. Its composition is as follows:

- a) The Principal of the college and five teachers to be nominated by the Principal.
- b) Four Office Bearers, i.e., President, Vice-President, Secretary, Joint Secretary. At present, these office bearers are nominated/selected on merit basis.
- c) Representatives are also nominated by the Principal from among the office bearers of societies/clubs/committees, outstanding students of cultural and co-curricular activities, NCC cadets, NSS volunteers and editors of the College Magazine.

2. Sports

The college offers coaching to prepare the students for participation in inter college and inter university sports championships in Basketball, Volleyball, Kabaddi, Badminton, Cricket, Kho-Kho, Athletics, Cross Country and Chess.

3. NSS

The National Service Scheme unit of the college works actively towards social welfare, creates social awareness, and promotes national integration under the able leadership of the experienced faculty.

4. NCC

The college has an active and well organized unit of NCC which strives towards arousing the spirit of nationalism and serving the nation.

5. Rovers & Rangers

The college has well organized units of Rovers (for Boys) & Rangers (for Girls) which gives an opportunity to the students to improve their personality and inculcate leadership qualities under the guidance of able teachers.

6. Road Safety Club

In compliance to the Orders of the Directorate of Higher Education, Government of Himachal Pradesh, a Road Safety Club was constituted in the Government College, Theog on 18.12.2021. The main aim for the formation of the Club is to enhance the awareness about various issues of road safety among students so as to minimize accidents and loss of life on account of road accidents. Also, the students who learn about various aspects of road safety are expected to make others aware about the importance of road safety so that the message can be spread in all walks of life. In this way everybody will make road safety and its various rules a way of life.

7. Cultural and Literary Activities

The Cultural Club and subject societies of the college hold inter-class competitions like quizzes, painting, poster making etc. from which the best talent is selected to represent the institution in HPU Youth Festival.

8. PTA

A Parent-Teacher Association is formed in the college with the avowed objective of promoting participation of parents in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians (only those who have blood-relation with the students studying in the college).
- (ii) Teachers.
- (iii) The Principal of the College is the patron of the body.
- (iv) Every student is supposed to contribute Rs. 300/-per year towards PTA.

9. Career Guidance & Placement Cell

Career Guidance Cell guides the students regarding different career prospects open to them in their respective fields. Clippings of advertisements for different posts, training programs from various newspapers are also displayed on the notice board for the benefit of students. Sometimes, resource people are also invited for lectures. This cell conducts lectures on career opportunities by the experts.

10. Computer Laboratory

A well-equipped computer laboratory with 12 computers having HIMSWAN and BSNL broadband connectivity is available in the college to impart computer awareness to the students. The laboratory has been set up by the department of IT, H.P. and is managed by the laboratory staff.

11. I.Q.A.C

Internal Quality Assurance Cell has been set up in the College to monitor the internal quality of the college.

Important decisions pertaining to the betterment of the college as well as students are taken by the IQAC.

12. Scholarship

Scholarships are granted to the deserving students as per the rules/directions issued by the state govt. from time to time. The College offers the following Scholarships & Concessions:

- (i) Indira Gandhi Utkrisht Chattravritti Yojna Merit Scholarship
- (ii) IRDP Scholarship
- (iii) Scholarship to the children of Armed Forces personnel killed/disabled in action.
- (iv) Post-Matriculation scholarship to SC/ST/OBC students.
- (v) National Merit Scholarship.

The students are directed to fill in the Scholarship forms on the National Scholarship Portal (NSP) and intimate the scholarship committee of the college along with relevant documents.

13. College Magazine

The college brings out the yearly issue of its Magazine '*Vaangmayee*' with unfailing regularity. Students, having a flair for writing, may submit their articles within the specified date for inclusion in the said magazine.

14. Subject Societies

- | | |
|----------------------------------|-----------------------------|
| (i) Hobby Classes in Soft Skills | (ii) Theater and Stage Club |
| (iii) English Literary Society | (iv) Photography Club |
| (v) The Film Readers Club | (vi) Society Outreach Cell |

Each Department has its own independent society which initiates & undertakes various monthly activities such as:

- | | |
|------------------------------|-----------------------|
| (i) Seminars | (ii) Workshops |
| (iii) Group Discussions | (iv) Assignments |
| (v) Paper Reading | (vi) Quiz Competition |
| (vii) Field activities, etc. | |

Composition of Subject Societies:

1. President Head of the Department
2. Secretary Elected/Nominated Student
3. Members All students of the subject

Various Subject Societies are further grouped & each group organizes an academic function once a year.

15. Membership of Clubs and Societies

Each student of the college will be a member of at least two clubs/societies. All students are, by default, members of the subject society of their first subject (DSC-I)/Major subject. In addition, students must enroll as members of any one/more of the other club in the college. This membership is to be indicated on the Identity-card of the students. It is binding on them to attend the activities of the clubs/societies they belong to and to have their attendance marked.

16. Educational Tours & Excursions

The college allows various educational tours, excursions, and picnics during the session, provided the students adhere to certain conditions:

- No educational tour or excursion can be organized without a teacher and without the prior permission of the Principal.
- Excursions will not be of more than three days.
- A written consent signed by either father or mother is to be submitted in the office before a student goes for a picnic/excursion /tour.

17. Mentor Groups

Each student of the college will be assigned a mentor, who is a faculty member of the college. Mentors will meet their mentees once every month, on a fixed day (allotted in the timetable) to devote individual attention to their mentees. Mentors will provide guidance and will be academic and personal advisors to their mentees. It is mandatory for students to meet their mentors during the scheduled interactions.

18. Tutorial Group

Tutorial groups are formed at the beginning of each academic session to facilitate better interaction between the teacher and the student. Tutorial hours are assigned per week for remedial lessons.

A well-equipped Computer Laboratory with 12 computers having HIMSWAN connectivity is available in the college to generate computer awareness among college students. The laboratory has been set up by the Department of IT, HP. and is managed by the laboratory staff.

19. Annual Prize Distribution

Prizes are awarded during the Annual Prize Distribution Function for obtaining first, second & third positions in the aggregate and also for notching First & Second positions in the individual subjects in the Annual as well as Mid Term Tests, provided a student has:

- Passed in all the subjects offered.
- Obtained a minimum of 50% marks in aggregate and in the subject in which the prize is claimed. Apart from academic prizes, outstanding performers in sports, NSS, NCC, Rangers & Rovers and Cultural Activities are also felicitated.

LIST OF COURSES FOR FIRST YEAR

Subject	Course Code	Course Title	Course Type
Physical Education	PED101 TH	Introduction to Physical Education Olympic	DSC
	PED102 TH	movement & Organization of Tournament Physical Education	DSC
Physics	PHYS 101	Mechanics	DSC
	PHYS 102	Electricity Magnetism & EMT	DSC
Political Science	POLS101	Introduction to Political Theory Indian	DSC
	POLS102	Govt. and Politics	DSC
Public Admn.	PUBA101 -A	Administrative Theory Indian	DSC
	PUBA 102-A	Administration	DSC
Sanskrit	SKTDSC101	संस्कृत काव्य	DSC
	SKTDSC102	संस्कृत गद्य काव्य	DSC
	SKTDSC103	नीति साहित्य	MIL
	SKTAECC104	उपनिषद् और गीता	AECC
Sociology	SOCL-A101	Introduction to Sociology	DSC
	SOCL-A 102	Sociological Theories	DSC
Zoology	ZOOL101TH	Animal Diversity Comparative	DSC
	ZOOL102TH	Anatomy & Developmental Biology of Vertebrates	DSC
Computer Science	COMP 101 TH	Problem Solving using Computer	DSC
	COMP 102TH	Office Automation Tools	DSC

Subject	Course Code	Course Title	Course Type
Botany	BOTA 101 BOTA 102	Biodiversity Plant Ecology & Taxonomy	DSC DSC
Chemistry	CHEM 101 CHEM 102	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons State of Matter etc.	DSC DSC
Commerce	BC 1.1 BC 1.2 ENGCE101 ENG AECC 104 BC 1.3 BC 1.4 HIND 101	Environmental Studies Financial Accounting Business Organization and Management English Language (English AECC) Business Law Business Statistics & Mathematics Hindi	AECC-1 CC C-1 CC C-2 CC C-3 AECC-2 CC C-4 CC C-5 CC C-6
Economics	ECONA101 ECONA102	Principles of Micro -economics -I Principles of Micro-economics -II	DSC DSC
English	ENGCE 101 ENG DSE 102 ENG DSE 103 ENGAECC 104	English -1 Core English DSC-IA English Literature e-I (Essay, Poems & Stories) DSC-IB English Literature -II (Essay, Poems & Stories) Writing Skills	Compulsory DSC DSC AECC-II
Geography	GEOGP101CC GEOGP102CC	Physical Geography General Cartography	DSC DSC
Hindi	HIND102 HIND104 HIND101 HIND103	हिंदी साहित्य का इतिहास हिंदी व्याकरण एवं संप्रेषण प्रयोजनमूलक हिंदी मध्यकालीन हिंदी कविता	DSC AECC MIL DSC
History	HIST(A)101 HIST(A)102	History of India from Earliest Times up to 300CE History of India-c 300 to 1206	DSC DSC
Math	MATH 101TH MATH 201TH	Differential Calculus Differential Equations	DSC DSC
Music (I&V)	MUSA 101TH MUSA 102 PR MUSA 103TH MUSA 104 PR	Theory of Indian Music Practical Indian Music General Biographies Practical	DSC DSC

LIST OF COURSES FOR SECOND YEAR

Subject	Course Code	Course Title	Course Type
Botany	BOTA201 BOTA203 BOTA202 BOTA204	Plant Anatomy & Embryology Bio-Fertilizers Plant Physiology & Metabolism Floriculture	DSC SEC DSC SEC
Chemistry	CHEM202 TH CHEM201 TH CHEM203 TH CHEM204 TH	Chemistry of Main Group Elements etc. Solutions, Phase Equilibria, Conductance Electrochemistry & Organic Chemistry Basic Analytical Chemistry Fuel Chemistry etc.	DSC DSC SEC SEC
Commerce	BC 2.1 BC 2.2 BC 2.3 ENGL. HIND BC 2.4 BC 2.5 BC 2.6	Company Law Income Tax Law & Practice Computer Applications in Business English Hindi Corporate Accounting Cost Accounting E-commerce	CC C-7 CC C-8 SEC CC C-9 CC C-10 CC C-11 CC C-12 SEC-2
Economics	ECONA201 ECONA202 ECONA204 ECONA206	Principles of Macroeconomics-I Principles of Macroeconomics -II Economics of Rural Development Demography	DSC-I DSC-II SEC SEC
English	ENGCE201 (Core Comp AEEC/SEC -1 ENGDSC-202 ENGDSC-203 ENNGAEEC/SEC -205	B.A. & B.COM Creative Writing, Books and Media Reviews British Literature (Novel & Play) Literary Cross Currents Translation Studies and Principles of Translation	Compulsory SEC DSC-IC DSC-ID SEC
Geography	GEOGP203SEC GEOGP201CC GEOGP204SEC GEOGP202CC	Regional Planning & Development Human Geography Remote Sensing GPS Environmental Geography	SEC DSC SEC DSC
Hindi	HIND 202 HIND 204 HIND 203 HIND 206 HIND 201	आधुनिक हिंदी कविता कार्यालयी हिन्दी हिंदी गद्य साहित्य अनुवाद विज्ञान अनिवार्य हिंदी रचना पुंज	DSC SEC DSC SEC MIL
History	HIST103 HIST117 HIST104 HIST119	History of India-c1206-1707 Historical Tourism: Theory & Practices History of India-c1707-1950 Indian History & Culture	DSC SEC DSC SEC
Mathematics	MATH 201 TH MATH 310TH MATH 202TH MATH 311TH MATH 312 TH	Real Analysis Vector Calculus Algebra Boolean Algebra Number Theory	DSC SEC DSC SEC SEC
Music (I&V)	MUSA201TH MUSA203TH MUSA205PR MUSA206 PR	Theory of Indian Music Ancient Granths etc Theory of Indian Music Medieval Granths etc Presentation and Documentation -I Presentation and Documentation-II	DSC DSC SEC-I SEC-II

Subject	Course Code	Course Title	Course Type
Physical Education	PED201TH PED202TH PED203TH PED204TH	Human Anatomy and Psychology Sports Psychology Sports Medicine etc. Sports Training	DSC DSC DSC SEC
Physics	PHYS202TH PHYS205 PHYS201TH PHYS204	Waves & Optics Electrical Circuits & Network Skills Thermal Physics and Statical Mechanics Computational Physics Skills	DSC SEC DSC SEC
Political Science	POLS201 POLS203 POLS202 POLS204	Comparative Govt and Politics Legislative Support Introduction to International Relations Public Opinion and Survey Research	DSC SEC DSC SEC
Public Admn	PUBA201A PUBA202 A PUBA203A PUBA 204 A	Administrative Thinkers Development Administration Computer Awareness & Office Management Human Resource & Logistics Management	DSC SEC DSC SEC
Sanskrit	SKTDSC201 SKTDSC202 SKT-AECC/SEC205 SKT-DSC203 SKT-AECC/SEC206	संस्कृत "नाटक" संस्कृतव्याकरण आयुर्वेद के मूल सिद्धांत व्याकरण और सयोजन संस्कृत छंद और संगीत	DSC SEC DSC DSC SEC
Sociology	SOCL(A)201 SOCL(A)203 SOCL(A)202 SOCL(A)204	Sociological Theories Techniques of Social Research Methods of Sociological Enquiry Sociology of Environment	DSC SEC DSC SEC
Zoology	ZOOL201 ZOOL203 ZOOL202 ZOOL204	Physiology and Biochemistry Medical Diagnosis Genetics and Evolutionary Biology Apiculture	DSC SEC DSC SEC
Computer Science	COMP 201 TH COMP 202 TH COMP 203 TH	Computer System Architecture Data Base Management System PHP Programming	DSC DSC SEC-II

LIST OF COURSES FOR THIRD YEAR

		COMMERCE	
Commerce	BC3.1 (a) BC3.1 (b) BC3.1 (c)	Human Resource Management Principles of Marketing Fundamentals of Financial Management	DSE-I
	BC3.2 (a) BC3.2 (b)	Corporate Governance & Auditing GST	DSE-II
	BC3.3	Entrepreneurship	SEC-III
	ECONA313	Economy of Himachal Pradesh	GE-I
	BC3.5(a) BC3.5(b) BC3.5(c) BC3.5(d)	Corporate Tax Planning Banking & Insurance Management Accounting Computerized Accounting System	DSE-III
	BC3.6(a) BC3.6(b) BC3.6(c) BC3.6(d)	International Business Office Management & Secretarial Fundamentals of Investment Consumer Protection	DSE-IV
	BC 3.7	Personal Selling and Salesmanship	SEC-IV
	ECONA314	Indian Economy	GE-II

LIST OF COURSES FOR THIRD YEAR

ARTS & SCIENCE

Subject	Course Code	Course Title	Course Type
Botany	BOTA301	Economic Botany and Biotechnology	DSE
	BOTA303	Cell and Molecular Biology	DSE
	BOTA306	Medicinal Botany and Ethnobotany	SEC
	BOTA307	Mushroom Cultivation Technology	SEC
Chemistry	CHEM301TH	Polynuclear Hydrocarbons, Dyes, Heterocyclic Compounds and Spectroscopy	DSE-2A
	CHEM305TH	Polymer Chemistry	DSE-2B
	CHEM307	Chemical Technology and Society and Business Skills for Chemistry	SEC-3
	CHEM308	Pesticide Chemistry and Pharmaceutical Chemistry	SEC-4
Commerce	BC3.1 (A)	Human Resource Management	DSE1
	BC3.2 (A)	Corporate Governance and Auditing	DSE2
	BC3.3	Entrepreneurship	SEC3
	ECONA313	Economy of Himachal Pradesh	GE-1
	BC3.5 (b)	Banking and Insurance	DSE3
	BC3.6 (b)	Office Management and Secretarial Practice	DSE4
	BC 3.7	Personal Selling and Salesmanship	SEC4
	ECONA314	Indian Economy	GE-2
Economics	ECONA303	Economy of HP	DSE-1
	ECONA308	Economic Systems	DSE-2
	ECONA310	Public Finance	SEC-5
	ECONA311	Money and Banking	SEC-6
	ECONA313	Economy of Himachal Pradesh	GE-1
	ECONA314	Indian Economy	GE-2
English	ENG303	Soft Skills	DSE-1A
	ENG304	Academic Writing and Composition	DSE-1B
	ENG301	Technical Writing	AEEC-SEC-3
	ENG302	Business Communication	AEEC-SEC-4
	ENG305	Literature from Himachal	GE-1
	ENG306	Contemporary India-Women and Empowerment	GE-2
Geography	GEOGP301	Geographic Information System	SEC-1
	GEOGP302	Field Techniques and Survey Based Project Report (Practical)	SEC-2
	GEOGP303	Geography of India	DSE-1
	GEOGP304	Disaster Management	DSE-2
	GEOGP305	Disaster Risk Reduction	GE-1
	GEOGP306	Sustainability and Development	GE-2

Hindi	HIND301 HIND304 HIND305 HIND306 HIND307 HIND308	रंग अलेख रंगमंच समाचार संकलन एवं लेखन लोक साहित्य छायावादोत्तर हिंदी कविता आधुनिक भारतीय साहित्य सृजनात्मक लेखन के विविध क्षेत्र	SEC-3 SEC-4 DSE-1A DSE-1B GE-1 GE-2
History	HIST(A)305 HIST(A)306 HIST(A)307 HIST(A)308 HIST(A)317 HIST(A)318 HIST(A)319 HIST(A)320 HIST(A)309 HIST(A)310 HIST(A)311 HIST(A)312	Modern and Contemporary World History-1 (1871-1919) Issues in World History-1 (The 20 th Century) Modern and Contemporary World History-2 (1919-1992) Issues in World History-2 (The 20 th Century) Indian History and Culture Museums and Archives Introduction to Indian Art Understanding Popular Culture Women in Indian History Social-Religious Reform Movements in India (19 th & 20 th Centuries) Environmental issues in India History of Himachal Pradesh (1815-1972)	DSEI(A) DSEI(A) DSEI(B) SEC-3 SEC-3 SEC-4 SEC-4 GEI GEI GE2 GE2
Mathematics	MATH301 TH MATH303 TH MATH316TH MATH317TH MATH318TH MATH304TH MATH305 TH MATH313 TH	Matrices Linear Algebra Theory of Equations Transportation and Game Theory Graph Theory Numerical Analysis Complex Analysis Probability and Statistics	DSE-3A-1 DSE-3A-3 SEC-4.1 SEC-4.2 SEC-4.3 DSE-3B.1 DSE-3B.2 SEC-3.1
Music Vocal/ Instrumental	MUSA301 PR MUSA302PR MUSA303 TH MUSA304PR MUSA305 TH MUSA306PR	Hindustani Music Hindustani Music Hindustani Music Unit-1 Hindustani Music Unit-2 Hindustani Music Unit-1 Hindustani Music Unit-2	SEC-3 SEC-4 DSE-1A DSE-1A DSE-1B DSE-1B
Physical Education	PED305 TH OR PED306TH PED307 TH OR PED308 TH PED301PR OR PED302 PR OR	Recreation OR Kinesiology and Biomechanics Method of Teaching in Physical Education OR Officiating and Coaching Specialization in Volley ball OR Specialization in Football OR	DSE-1 DSE-1 DSE-2 DSE-2 SEC-3 SEC-3

	PED303PR PED304PR PED309TH PED310TH	Specialization in Kabaddi Specialization in Athletics Health Education and Nutrition Yoga	SEC-3 SEC-4 GE-1 GE-2
Physics	PHYS301 PHYS305 PHYS307 PHYS310	Elements of Modern Physics Quantum Mechanics Radiation Safety Renewable Energy and Energy Harvesting	
Political Science	POLS301 (A) OR POLS301 (B) POLS302 (A) OR POLS302 (B) POLS303 POLS304 POLS305 POLS306	Themes in Comparative Political Theory OR Administration and Public Policy Concepts and Theories Democracy and Governance OR Understanding Globalization Democratic Awareness through Legal Literacy Conflict and Peace Building Society Economy and Politics in Himachal Pradesh Human Rights, Gender and Environment	DSE -1A DSE -1A DSE-1B DSE-1B SEC-3 SEC-4 GE-1 GE-2
Public Administration	PUBA303A PUBA306A PUBA301 -A PUBA302 -A PUBA307A PUBA308A	Local Government in India Financial Administration Leadership Styles and Conflict Management Stress and Time Management Constitutional and Administrative Aspects of Himachal of Himachal Pradesh Disaster Management	DSE DSE SEC SEC GE-1 GE-2
Sanskrit	SKT-301 SKT-302 SKT-305 SKT-306 SKT-303 SKT-304	व्यक्तित्व विकास का भारतीय दृष्टिकोण साहित्यिक समालोचना पतंजलि योग सूत्र भाषा विज्ञान के मूल सिद्धांत भारतीय रंगशाला भारतीय वास्तुशास्त्र	DSE -1A DSE-1B AEEC-SEC-3 AEEC-SEC-4 GE-1 GE-2
Sociology	SOCL-A301 SOCL-A302 SOCL-A304 SOCL-A305	Social Demography Theory and Practice of Development Marriage, Family and Kinship Social Stratification	SEC SEC DSE DSE
Zoology	ZOOL301 (A) TH ZOOL302 (B) TH ZOOL303 TH ZOOL304 (A) TH	Applied Zoology Immunology Sericulture Aquarium and Fish Keeping	DSE -1A DSE -1A SEC SEC
Computer Science	COMP 301 TH COMP 302 TH COMP 307 TH COMP 308 TH	Operating System Data Structure & File Processing Multimedia & Applications Software Engineering	Core Core Skill Skill

ADMISSION COMMITTEES FOR THE SESSION 2025-26

(B.A./B.Sc./B.Com. 1st, 2nd, and 3rd year)

Dean (Student Welfare):

Ms. Anita Rathour

Dean (Academics)

Dr. Vinay Mohan Sharma

Bursar:

Dr Neeraj Sharma

Committee	Convener	Members
Overall Admission Monitoring Committee	Dr Neeraj Sharma	Dr. Raksha Kalta Dr Vikas Nathan Mr. Mrityunjay Sharma
Faculty of Arts (BA I)	Dr Vinay Mohan Sharma	Ms. Rashika Sharma Dr. Satya Narain Snehi Dr. Bavita Mr. Mrityunjay Sharma
Faculty of Arts (BA II)	Mr. Vikrant Gautam	Mr. Pratibind Pandey Mr. Basant Lal Ms. Chetna Negi
Faculty of Arts (BA III)	Dr. PooJa Dulta	Dr Mohinder Rathour Dr Satish Kumar Dr. Kamlesh Kumari
Faculty of Commerce (B.Com. I, II & III)	Dr Neeraj Sharma	Dr Rajesh Kumar Ms. Ritika Panjta Mr. Chandresh Kumar
Faculty of Science (B.Sc. I, II & III)	Dr Nidhi Dhatwalia	Dr Yesh Desh Dr Rajender Prakash Ms. Anamika Ramchaik

Annual Committees for the Session 2025-26

Dean (Student Welfare): Ms. Anita Rathour

Dean (Academics) Dr. Vinay Mohan Sharma

Bursar: Dr Neeraj Sharma

S.No.	Committee	Convener	Members
1	Advisory & CSCA Committee	Ms. Anita Rathour	Dr Vinay Mohan Sharma Mr Vikrant Gautam Dr Nidhi Dhatwalia Dr. Pooja Dulta Dr Neeraj Sharma Dr Yesh Desh Dr Raksha Kalta
2	IQAC	Dr Neeraj Sharma	Dr. Pooja Dulta Dr Raksha Kalta Dr Vikas Nathan Dr. Rajesh Kumar Mr. Mrityunjay Sharma Mr. Chandresh Kumar
3	NAAC Steering Committee	Ms. Anita Rathour	Dr Nidhi Dhatwalia Dr Neeraj Sharma Dr Vikas Nathan
4	Student Welfare Committee	Ms. Anita Rathour	Dr Vinay Mohan Sharma Mr Vikrant Gautam Dr Neeraj Sharma Dr Rajender Prakash Dr Raksha Kalta
5	RUSA Cell	Dr Vinay Mohan Sharma	Dr Neeraj Sharma Dr Yesh Desh Dr Vikas Nathan Mr. Mrityunjay Sharma Shri Dinesh Matta
6	Utkrisht Mahavidyalaya Yojana Committee	Dr Neeraj Sharma	Dr Yesh Desh Dr Satish Kumar Mr. Mrityunjay Sharma Shri Dinesh Matta
7	Old Students' Association (OSA)	Dr Mohinder Rathour	Dr Satya Narayan Snehi Dr Rajesh Kumar Ms. Chetna Negi Mrs Jyoti Sharma
8	General Purchase Committee	Ms. Anita Rathour	Dr Vinay Mohan Sharma Dr Nidhi Dhatwalia Dr Raksha Kalta Dr Yesh Desh Shri Dinesh Matta
9	Prospectus Committee	Dr Neeraj Sharma	Dr Satya Narain Snehi Dr Vikas Nathan
10	Annual Report Committee	Dr Pooja Dulta	Dr Satya Narain Snehi Dr Vikas Nathan Dr. Bavita Mrs. Jyoti Sharma

11	Campus Development, Beautification & Sanitization Committee	Dr Yesh Desh	Dr Raksha Kalta Dr Mohinder Rathour Ms. Rashika Sharma Dr Rajesh Kumar Dr Kamlesh Kumari Ms. Anamika Ramchaik
12	AISHE	Mr Mrityunjay Sharma	-
13	Internal Complaint(s) Committee	Dr Raksha Kalta	Ms. Rashika Sharma Dr. Vikas Nathan MrPratibind Pandey Ms. Chetna Negi Mr. Chandresh Kumar Shri Ravinder Chatra Mrs Jyoti Sharma Mrs. Indira Devi
14	Building Fund & Maintenance Committee	Dr Vinay Mohan Sharma	SDO, HP-PWD External Member (IQAC) PTA President Chairman, MC, Theog Donor(s)
15	General Discipline & Anti-Ragging Committee	Mr Vikrant Gautam	Dr Mohinder Rathour Dr Satish Kumar Ms. Rashika Sharma Dr Rajender Prakash Dr Satya Narain Snehi Dr Pratibind Pandey Mr. Chandresh Kumar Shri. Dinesh Matta
16	Timetable Committee	Dr Neeraj Sharma	Dr Raksha Kalta Dr Yesh Desh Dr Vikas Nathan
17	House/Mid-Term Examination & CCA Committee	Dr Yesh Desh	Dr Mohinder Rathour Ms. Rashika Sharma Dr Rajender Prakash Mr. Pratibind Pandey
18	UGC Compliance Committee	Dr Vinay Mohan Sharma	Dr Neeraj Sharma Dr Yesh Desh Ms. Ritika Panjta
19	Library Committee	Dr Mohinder Rathour	Ms. Rashika Sharma Mr. Pratibind Pandey

			Mr. Basant Lal Ms. Ritika Panjta Dr Rajesh Kumar Dr Kamlesh Kumari Ms. Chetna Negi Mr. Chandresh Kumar Ms. Anamika Ramchaik
20	Career Counselling, Guidance & Placement Cell	Ms. Anita Rathour	Dr Nidhi Dhatwalia Dr Satish Kumar Dr Bavita Dr Kamlesh Kumari Ms. Ritika Panjta
21	Scholarship Committee	Dr Satish Kumar	Dr Rajender Prakash Mr Pratibind Pandey Mr. Mrityunjay Sharma Mr. Chandresh Kumar Ms. Anamika Ramchaik
22	Bus Pass & Attestation Committee	Mr Vikrant Gautam	<u>Commerce:</u> Ms. Ritika Panjta <u>Sciences:</u> Ms. Anamika Ramchaik <u>Arts & Humanities:</u> Dr Mohinder Rathour Mr. Pratibind Pandey Dr Satya Narayan Snehi Mr. Basant Lal
23	Women Cell (Harassment, Grievances & Redressal)	Dr Nidhi Dhatwalia	Dr Yesh Desh Dr Raksha Kalta Dr Bavita Dr Kamlesh Kumari Ms. Anamika Ramchaik Mrs Jyoti Sharma Ms Indira Devi (Peon)
24	Anti-Drugs Squad & Anti- Cybercrime Committee	Mr Vikrant Gautam	Dr Mohinder Rathour Dr Satish Kumar Dr Rajender Prakash Mr. Mrityunjay Sharma Dr Rajesh Kumar Ms. Anamika Ramchaik Mr. Chandresh Kumar
25	Canteen Committee	Mr Vikrant Gautam	Dr Mohinder Rathour Dr Satya Narain Snehi Mr. Basant Lal Shri Dinesh Matta

26	Computer Cell	Dr Neeraj Sharma	Dr Vikas Nathan Dr. Rajesh Kumar Mr. Mrityunjay Sharma
27	Rovers & Rangers	Mr. Mrityunjay Sharma (Rover)	Dr. Bavita (Ranger)
28	NSS	Dr Vikas Nathan Ms. Chetna Negi	-
29	NCC	Mr. Chandresh Kumar	-
30	Road Safety Club	Dr. Satya Narain Snehi	Mr. Basant Lal Ms. Chetna Negi Mr. Chandresh Kumar
31	College Magazine Committee	Editor-in-Chief English Section Chronicle Section Hindi Section Sanskrit Section Planning Forum Pahari Section Science Section Commerce Section Computer Section	Dr Raksha Kalta Ms Chetna Negi Dr. Pooja Dulta Dr Satya Narain Snehi Dr Kamlesh Kumari Dr Satish Kumar Dr Mohinder Rathour Dr Nidhi Dhatwalia Dr Neeraj Sharma Mr. Mrityunjay Sharma
32	Leave Sanction Committee	Sciences Arts & Humanities Commerce	Dr Rajender Prakash Dr Mohinder Rathour Ms Ritika Panjta
33	Press & Photography Committee	Mr Vikrant Gautam	Dr Mohinder Rathour Dr Satya Narain Snehi Dr Rajesh Kumar
34	Sports & Cultural Committee	Mr Vikrant Gautam	Dr Mohinder Rathour Dr Vikas Nathan Shri Rajesh Sharma (Office)
35	First-Aid Committee	Dr Nidhi Dhatwalia	Ms. Ritika Panjta Ms. Chetna Negi Ms. Anamika Ramchaik Shri Pritam Mehta (SLA)
36	Educational Tour & Excursion Committee	Mr Vikrant Gautam	Dr Satya Narain Snehi Mr. Basant Lal Dr Rajesh Kumar
37	Disaster Management Committee	Dr Vinay Mohan Sharma	Dr Yesh Desh Ms. Rashika Sharma Mr. Basant Lal Dr Rajesh Kumar

38	Reception Committee	Ms. Anita Rathour	Dr Vinay Mohan Sharma Dr. Pooja Dulta Dr Nidhi Dhatwalia Dr Neeraj Sharma Dr Yesh Desh Dr Raksha Kalta
39	Invitation Committee	Dr Yesh Desh	Dr Mohinder Rathour Dr Satya Narain Snehi Dr Rajesh Kumr Ms. Chetna Negi
40	Stage Decoration, Seating & Shamiana Committee	Mr Vikrant Gautam	Dr Mohinder Rathour Dr Satish Kumar Mr. Pratibind Pandey Mr. Basant Lal Dr Rajesh Kumar Dr Kamlesh Kumari Ms. Chetna Negi Mr. Chandresh Kumar Shri Munni Lal Shri Pritam Mehta (SLA)
41	Refreshment Committee	Ms. Rashika Sharma	Dr Rajender Prakash Ms. Ritika Panjta Ms. Anamika Ramchaik Mrs. Veena Devi Peon(s): Ms Sulochna Devi Ms Indira Devi Ms Deepa Devi
42	Student Grievance Redressal Cell	Dr Vinay Mohan Sharma	Dr Vikrant Gautam Dr Satish Kumar Dr Yesh Desh Dr Raksha Kalta
43	Stage Conduct Committee	Dr Satish Kumar	Dr Satya Narain Snehi Dr. Bavita
44	Mike & Audio System	Dr Yesh Desh	Dr Mohinder Rathour Shri Pritam Mehta (SLA)
45	Youth Festival Committee Overall Coordinator: Ms. Anita Rathour (Group I)	Dr Satya Narain Snehi	Dr Vikas Nathan Dr. Bavita Mr. Pratibind Pandey Ms. Chetna Negi

	Group II (Music)	Dr Mohinder Rathour	Mr. Mrityunjay Sharma
	Group III (Dance)	Dr Mohinder Rathour	Ms. Rashika Sharma Mr. Basant Lal Shri Dinesh Matta
	Group IV (Theatre)	Dr Rajender Prakash	Ms. Rashika Sharma Dr Satya Narain Snehi Dr Rajesh Kumar Dr Kamlesh Kumari Ms. Anamika Ramchaik Mr. Chandresh Kumar
46	Subject Societies: Soft Skills	Dr Pooja Dulta	Dr Vikas Nathan Mr Mrityunjay Sharma Mr. Chandresh Kumar
	Theatre & Stage Club	Ms. Rashika Sharma	Dr Rajesh Kumar
	English Literary Society	Dr Vinay Mohan Sharma	Dr Pooja Dulta Dr. Raksha Kalta Ms. Chetna Negi
	Photography Club	Dr Kamlesh Kumari	Ms. Chetna Negi Mr. Chandresh Kumar
	Film Readers Club	Dr Yesh Desh Dulta	Mr. Pratibind Pandey
	Society Outreach Club	Mr Vikrant Gautam	Dr. Vikas Nathan Dr Rajesh Kumar
	Red-Ribbon Club	Dr Nidhi Dhatwalia	Mr. Basant Lal Dr Rajesh Kumar Ms. Anamika
	Eco-Club Committee	Dr Rajender Prakash	Dr Satish Kumar Ms. Ritika Panjta Ms. Anamika Ramchaik
	Young Speakers' Club	Dr. Satya Narain Snehi	Dr. Bavita Dr Kamlesh Kumari
	Sahitya Parishad	Dr Raksha Kalta	Dr Satya Narain Snehi Dr. Bavita Ms. Chetna Negi

ACADEMIC CALENDAR (SESSION 2025-26)

Activity	Date
Submission of Admission Forms	01-06-2025 to 19-06-2025
Pre-admission counselling of students	12-06-2025 to 19-06-2025
Display of 1 st Merit List	20-06-2025 (up to 5 pm)
Fee to be deposited	21-06-2025 to 23-06-2025
Display of 2 nd Merit List	24-06-2025 (up to 3 pm)
Fee to be deposited	25-06-2025 to 27-06-2025
Orientation of 1 st year Students	22-06-2025 to 30-06-2025
Admission of 2 nd & 3 rd Year students on “Roll On” basis	01-06-2025 to 19-06-2025
Fee to be deposited	12-06-2025 to 23-06-2025
Post Admission Counselling	24-06-2025 to 30-06-2025
Regular Teaching commences	01-07-2025
Principal’s Address	June 2025(Last Week)
Rovers & Rangers Scarf Day	1 August 2025
Independence Day	15 August 2025
National Sports Day	29 August 2025
World Sanskrit Day	19 August 2025
PTA General House	August 2024
Himalaya Day celebrations	9 September 2025
Hindi Divas	14 September 2025
International Day for the Preservation of Ozone Layer	16 September 2025
NSS Day	24 September 2025
Freshers’ Social	July 2025
Formation of CSCA and Investiture/ Oath Ceremony (as per schedule prescribed by HPU, Shimla)	October 2025
National Constitution Day celebrations	26 November 2025
Mid-Term Examinations	December 2025
Submission of AQAR 2024-25	December 2025
Winter Vacation	January 2026
NSS Special Camp	February 2026
Annual Athletic Meet	February 2026
National Science Day	28 February 2026
Annual Prize Distribution Function	March 2026
Farewell for Final Year Students	March 2026
Final Examinations	March 2026

<i>Career Counselling & Placement Cell activities</i>	August 2025 to March 2026
Activities of various Clubs & Societies	August 2025 to March 2026
HPU Inter-College Tournaments (Group I, II, III, IV)	September to December 2025
Field visits/ Seminar(s)/ FDPs	August 2025 to March 2026

We Made News....



TEACHING STAFF



1st Row Sitting from L to R : Dr. Satish Kumar, Dr. Neeraj Sharma, Dr. Vikrant Gautam, Dr. Vinay Mohan Sharma, Dr. Bhupinder Singh Thakur (Principal), Prof. Anita Rathour, Dr. Nidhi Dhatwalia, Dr. Raksha Kalta & Dr. Mohinder Rathour.
2nd Row Standing from L to R: Prof. Basant Junta, Prof. Chandresh Kumar, Prof. Sat Paul, Dr. Vikas Nathan, Dr. Rajesh Kumar, Dr. Satya Narain Snehi, Dr. Yesh Desh Dulta, Dr. Rajender Prakash, Prof. Pratibind Pandey, Dr. Kalpna Sharma, Prof. Rashika Sharma, Dr. Saroj Negi Chauhan, Prof. Anamika Ramchaik, Prof. Chetna Negi, Prof. Ritika Panjta & Dr. Aditya Singh Dulta.

NON-TEACHING STAFF



1st Row Sitting from L to R : Sh. Naresh Sharma, Sh. Dinesh Matta (Suptd. Grade-I), Dr. Bhupinder Singh Thakur (Principal), Prof. Anita Rathour, Smt. Veena Negi, Sh. Pritam Mehta, Sh. Muni Lal (Librarian).
2nd Row Standing from L to R: Smt. Indira Devi, Smt. Sulochna Devi & Smt. Deepa

**"Education is the passport to the future.
For tomorrow belongs to those who prepare for it today"**

ZERO TOLERANCE TO RAGGING

Any student found involved in ragging in any form whatsoever will be liable to punishment which may include:

- 1.Imprisonment, fine or both.
- 2.Suspension from the classes.
- 3.Fine with public apology.
- 4.Withholding scholarship or other benefits.
- 5.Debarring from representation in events.
- 6.Suspension and expulsion from college.
- 7.Legal proceeding under criminal law.

ANTI RAGGING SQUAD

If any student faces any kind of problem in the college, he/she is free to contact any of the following:

Mr. Vikrant Gautam	94184-56110
Dr. Mohinder Rathour	97368-47022
Dr. Satish Kumar	98161-54437
Ms. Rashika Sharma	94593-81664
Dr. Rajender Prakash	82194-53166
Dr Satya Narain Snehi	94180-42938
Dr. Bavita	96250-78150
Mr. Pratibind Pandey	98680-30599
Mr. Chandresh Kumar	98822-20037
Shri Dinesh Matta	01783-237530
College Office	01783-237530

RAGGING IS A CRIMINAL OFFENCE

- Do not practice it, otherwise you will be prosecuted for the same.
- It is mandatory for all students to carry IDENTITY CARD with them whenever they are present in the college.
- Do not use MOBILE PHONES in the Classrooms and in the corridors.

GOVT. DEGREE COLLEGE THEOG

DISTRICT SHIMLA, HIMACHAL PRADESH

01783-237530 gctheog123@gmail.com www.gctheog.edu.in

₹ 50/-